

**The Policy on Open Access
to publications and research results
of the Henryk Niewodniczański Institute of Nuclear Physics
Polish Academy of Sciences in Krakow**

In order to meet the expectations for the widest possible access to results of research financed from public funds, IFJ PAN recommends that all IFJ PAN employees, Ph.D. students and persons with whom agreements on conducting research have been concluded put the utmost care in the widest possible dissemination of their research findings.

At the same time IFJ PAN shall offer help in informing about the possibilities and limitations related to open access, and put the Institutional Repository at the authors' disposal.

The definitions and rules included in "Regulations on the management of copyrights, related rights and industrial property rights as well as principles governing the commercialization of research and research and development output at the Henryk Niewodniczański Institute of Nuclear Physics, Polish Academy of Sciences in Krakow" (Order of Director No. 29/2018 of October 19, 2017) shall apply to the Policy herein.

General provisions

§ 1

1. The provisions of the Policy herein shall apply to all publications in which the author has put the name of the Institute as their affiliation, including in particular publications financed from public funds (including the funds of Ministry of Science and Higher Education, National Science Centre, National Centre for Research and Development, Foundation for Polish Science, foreign institutions, European Commission).
2. The following definitions of terms have been adopted in the Policy:
 - a) "Publications":
 - articles published in peer-reviewed journals;
 - articles published in peer-reviewed conference proceedings;
 - scientific monographs or chapters in scientific monographs.
 - b) "Reports" – series reports published by the Institute;
 - c) "Ph.D. dissertations" – dissertations resulting from a conferment procedure for a doctoral degree conducted by the Scientific Council of IFJ PAN;
 - d) "Research data" – research results not constituting a publication (e.g. numerical data, laboratory reports, procedure descriptions, mathematical models, algorithms, software, methodological descriptions);

- e) “Gold way” – publishing articles in journals guaranteeing open access;
- f) “Green way” – depositing an article in a repository;
- g) “Repository” – a network service for depositing digital content, its management and accessibility.

Open access to Publications

§ 2

1. Authors shall make every effort to ensure open access to Publications via:
 - a) the gold way – i.e. by publishing papers in journals guaranteeing open access (e.g. journals from the Springer Open Choice list, from the list financed by the SCOAP Consortium)

and/or

 - b) the green way – in the case of papers published by commercial publishers, depositing them in an electronical version in a form acceptable by the policy of a publisher*) in a digital repository (e.g. arXiv, IFJ PAN Repository, CERN Document Server, Polish Scholarly Bibliography Repository (PBN))¹, with granting a Creative Commons license.
2. In the event that the open access procedures indicated in § 2, Section 1 are not possible to follow, the author of a publication deposits its final version (post-print) in the IFJ PAN Repository without granting an open access license.

Open access to Reports and Ph.D. dissertations

§ 3

1. The author of a Report shall ensure open access to it by observing and following the provisions included in Order of IFJ PAN Director No. 40/2016 of December 2, 2016, governing the publishing procedure at IFJ PAN.

¹ Note: social networks of the Research Gate type do not serve the function of an open access digital repository for publications.

*) <http://www.sherpa.ac.uk/romeo/> - information on archive policies of journal publishers.

2. The author of a Ph.D. dissertation defended at the Institute shall ensure open access to it by observing and following the provisions included in Order of IFJ PAN Director No. 37/2017 of December 28, 2017.

Open access to Research data

§ 4

1. Any person who has produced research data shall collect and store them and, if possible, shall make them available to the public, including granting an open access license, so that everyone can access the data at a time and place of their choosing without infringing legal restrictions, such as protection of personal data or confidentiality. Research data can be deposited in a repository dedicated to a given type of data (e.g. Zenodo, RepOD, CERN Document Server).

Open Access Coordinator

§ 5

1. Director of the Henryk Niewodniczański Institute of Nuclear Physics, Polish Academy of Sciences in Krakow shall appoint the Open Access Coordinator.
2. The Open Access Coordinator's responsibilities include:
 - a) coordinating activities related to creating, maintaining and developing the Open Access infrastructure at IFJ PAN;
 - b) forming a team for the implementation of the Policy on Open Access at IFJ PAN;
 - c) overseeing the implementation of the Policy and reporting its results to IFJ PAN Director.

Implementation of the Policy on Open Access

§ 6

1. Immediate superiors are obliged to familiarize newly-recruited employees with the institutional Policy on Open Access.
2. Authors of publications shall account for the costs of open access publishing in their HORIZON 2020 projects.
3. Authors who do not have funds to finance the publication of scientific articles via "the gold way" are obliged to take advantage of "the green way" offered by a given publisher.
4. Within agreements on conducting research concluded between the Institute and Ph.D. students or other non-employees, the latter are obliged to follow the institutional Policy on Open Access.